

Freedom of Information Act Request to the Bureau County Sheriff's Office

***Note to Requester: This form is designated to provide you with the helpful guidance on how to submit a FOIA request to the Bureau County Sheriff's Office. You do not need to use this form. You may submit a FOIA request in any written form that you choose. You should retain a copy of your FOIA request for your files.*

Request Submitted to:

FOIA Officer

Deputy Annette Bonnell
22 Park Ave W
Princeton, IL 61356
foia@bureaucountysheriff.org

FOIA Officer

Sgt. Dexter Hansen
22 Park Ave W
Princeton, IL 61356
foia@bureaucountysheriff.org

FOIA Officer

Renee Benavidez
700 S Main St
Princeton, IL 61356
foia@bureaucountysheriff.org

Date Requested _____

Request Submitted by: _____ E-Mail _____ U.S.Mail _____ Fax _____ In Person

Name of Requester _____

Street Address _____

City, State, Zip _____

Telephone (optional) _____ E-mail (optional) _____

Fax (optional) _____

Records requested: Provide as much specific detail as possible to help identify the information that you are seeking. Additional pages may be attached if necessary.

Do you want to receive copies of the documents? _____ YES _____ NO

Or do you want to review the documents at the Bureau County Jail? _____ YES _____ NO

If you would like to receive copies of the documents:

Do you want paper copies or electronic copies ? _____ PAPER _____ ELECTRONIC

If you want electronic copies, please indicated the format in which you would like to receive them

Is this request for commercial purposes? _____ YES _____ NO

Are you requesting a fee waiver? _____ YES _____ NO